

Harminda Surana

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Education

2017-2018 University of Nottingham- **PGCE in Secondary Science,- Merit**

2013-2016: Oxford Brookes University - **BSc (Hons) Human biology 2;1,**

2011-2013: Gateway College, Leicester
A Levels: Biology (C), Chemistry (C), Psychology (C)

2010-2012: Wreake Valley Community College, Leicester
11 GCSEs grade A*-C including Mathematics, English and Science

Work Experience

April 2024 – Present: Full time Science tutor

- Providing alternative provision science tutoring to students who cannot access mainstream education
- Providing group tutoring after school
- Providing 1-1 tailored tutoring to students online and in person

JUL 2024 – JUL 2024: STEM Tutor for CATS Global School

- Plan and conduct STEM practical lab workshops.
- Lead students on excursions connected to the STEM.
- Differentiate learning for EAL students.

JUL 2022 – April 2024: Assistant HOY for Vulnerable students at Woodbrook Vale School

- Supporting vulnerable students to overcome their barriers to achievement.
- Monitoring academic progress for vulnerable progress.
- Developing appropriate intervention strategies for vulnerable students.
- Regularly contacting the families/carers of students in vulnerable groups, to ensure extra support is provided.

April 2018 – April 2024: Science teacher at Woodbrook Vale School

- Planning and instructing KS3 and GCSE science lessons.
- Delivering high-quality teaching and learning to students of all ages and abilities
- Safeguarding and promoting the welfare of students.
- Enforcing classroom management and school administrative policies.

- Supervising the work of any support staff, including higher-level teaching assistants and support teachers.
- Communicating effectively with students, parents and staff.
- Assessing and accommodating students' learning needs and styles.

NOV 2016 – May 2017: Resource management at National grid

- Created work orders for engineers which helped to track and assign jobs.
- Involved in booking yearly gas maintenance checks.
- Involved in training newly recruited employees within my field.

Sept 2014- July 2016: Student Ambassador for Oxford Brookes University

- Selected to lead multiple tours for a group of prestigious and alumni individuals.
- Supported widening participation programmes which aim to provide disadvantaged and diverse sections of society, with the opportunity to study in higher education.
- Responsible for the delivery of motivational talks and presentations to prospective students about student life and higher education
- Constructed relevant and engaging university taster workshops while working alongside school liaison officers

May-June 2015- Student Caller for the Brookes Alumni Fund Telethon

- Contacting alumni in regards to donating funds

References

Available upon request.